



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Website: <http://www.denr.gov.ph> / E-mail: web@denr.gov.ph

AUG 07 2019

DENR Administrative Order
No. 2019 - 10

SUBJECT : AMENDING SECTIONS 3.1.2b AND 3.1.2d OF DENR ADMINISTRATIVE ORDER NO. 2019-01 ENTITLED, "FUNCTIONS OF REGIONAL OFFICES UNDER THE RATIONALIZED ORGANIZATIONAL STRUCTURE OF DENR"

Pursuant to Book IV, Chapter 3, Section 15 of Executive Order No. 292, otherwise known as the "Administrative Code of 1987", Sections 3.1.2b and 3.1.2d of DENR Administrative Order (DAO) No. 2019-01 dated 07 January 2019 entitled "Functions of Regional Offices under the Rationalized Organizational Structure of DENR" are hereby amended and shall read as follows:

Section 3.1.2 Office of the ARD for Management Services

b. Finance Division

The Finance Division shall process and review all financial transactions prior to approval of the RED; recommend the Approval of Payment of collection of government fees; and perform such other functions that may be assigned by higher authority.

d. Administrative Division

The Administrative Division shall provide assistance and services on the promulgation of office orders, rules and regulations related to economic, efficient and effective administrative services; **supervise cashiering activities of the Regional Office**; establish policies and standards including human resource management and development, general services, communications, logistics, property, safe record management and documentation; maintain regional assets and facilities; and perform such other functions that may be assigned by higher authority.

Section 4. Repealing Clause. Section 3.1.2 of DENR Administrative Order No. 2019-01 and all other orders and issuances, rules and regulations, or parts thereof inconsistent with this order are hereby amended, modified or repealed accordingly.

Section 5. Effectivity. This Order shall take effect fifteen (15) days after its publication in a newspaper or general circulation and upon acknowledgement receipt of a copy hereof by the Office of the National Administrative Register.

ROY A. CIMATU
Secretary



PUBLICATION: Malaya Business Insight

November 15, 2019
ACKNOWLEDGEMENT: UP LAW CENTER

November 19, 2019