



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



JAN 15 2026

DENR ADMINISTRATIVE ORDER

No. 2026 - 01

SUBJECT: AMENDING DENR ADMINISTRATIVE ORDER NO. 2014-03, SERIES OF 2014 (MANUAL OF AUTHORITIES ON HUMAN RESOURCES DEVELOPMENT AND ADMINISTRATIVE MATTERS); DENR ADMINISTRATIVE ORDER NO. 2022-09, SERIES OF 2022 (MANUAL OF AUTHORITIES ON HUMAN RESOURCE MATTERS); DENR ADMINISTRATIVE ORDER NO. 2022-10, SERIES OF 2022 (REVISED DENR MANUAL OF AUTHORITIES ON TECHNICAL MATTERS); AND DELEGATION OF SIGNING AUTHORITY FOR COMMON DENR DOCUMENTS

Pursuant to Republic Act No. 11032 or Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and in order to rationalize the functions of several Undersecretaries, Directors, and Chiefs, the following shall be designated as the approving authorities:

DOCUMENT	APPROVING AUTHORITY	
	RECOMMENDING APPROVAL	APPROVED BY
ISSUANCE OF SPECIAL ORDER		
Special Order on the Creation of Inter-Agency/Inter-Office Committees, Technical Working Groups, etc.		
Representation of Undersecretaries, Assistant Secretaries, and/or Directors (Central Office)	Supervising Undersecretary	Secretary
Representation of Division Chiefs and below (Central Office)	Supervising Assistant Secretary or Director	Supervising Undersecretary for Human Resources
		Note: approval from heads of other participating agencies/ offices is required



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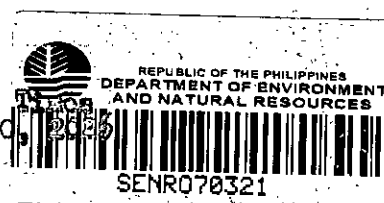
DOCUMENT	APPROVING AUTHORITY	
	RECOMMENDING APPROVAL	APPROVED BY
Special Order on Central Office Representation to External Councils, Boards, Committees, Technical Working Groups, etc. - Representation of Undersecretaries, Assistant Secretaries, and/or Directors (Central Office) - Representation of Division Chiefs and below (Central Office)	Supervising Undersecretary Supervising Assistant Secretary or Director	Secretary Supervising Undersecretary for Human Resources
OFFICIAL FOREIGN TRAVELS		
Travel Authority - Undersecretaries, Assistant Secretaries, Directors/ Bureau Directors/ Regional Executive Directors/ Regional Directors/ Assistant Regional Directors/ Assistant Bureau Directors, Chief Regulator from MWSS-RO, Administrators and Deputy Administrators from NAMRIA, PCSDS and other Attached Agencies - Division Chiefs, PENROs, CENROs and below (All Offices)	Supervising Undersecretary for Human Resources (scholarships, fellowships, trainings and studies abroad) Supervising Undersecretary for International Affairs (international conferences or meetings, speaking engagements or receiving of awards) Supervising Assistant Secretary or Director	Secretary Supervising Undersecretary for Human Resources (scholarships, fellowships, trainings and studies abroad) Supervising Undersecretary for International Affairs (international conferences or meetings, speaking engagements or receiving of awards) Note: DAO 2024-03 or Delegation of Authorities Pertaining to Official Foreign Travels of Officials and Employees of Local Water Utilities Administration (LWUA) and Local Water Districts (LWDs) shall remain in effect.

DOCUMENT	APPROVING AUTHORITY	
	RECOMMENDING APPROVAL	APPROVED BY
OTHER COMMON DOCUMENTS		
After Travel Report for Foreign Travels - Undersecretaries, Assistant Secretaries, Directors/ Bureau Directors/ Regional Executive Directors/ Regional Directors/ Assistant Regional Directors/ Assistant Bureau Directors, Chief Regulator from MWSS-RO, Administrators and Deputy Administrators from NAMRIA, PCSDS and other Attached Agencies - Division Chiefs, PENROs, CENROs and below (All Offices)	Supervising Undersecretary Supervising Assistant Secretary or Director	Secretary Supervising Undersecretary for Human Resources (scholarships, fellowships, trainings and studies abroad) Supervising Undersecretary for International Affairs (international conferences or meetings, speaking engagements or receiving of awards)

All Orders and other similar issuances inconsistent herewith are hereby revoked, amended, or modified accordingly.

This Administrative Order shall take effect fifteen (15) days after its publication in a newspaper of general circulation and upon filing of three (3) certified copies hereof with the Office of the National Administrative Register (ONAR), UP Law Center.

Publication: The Manila Times
February 10, 2026



RAPHAEL P.M. LOTILLA

Secretary

Acknowledgement: ONAR, U.P. Law Center
February 10, 2026